

MY ACTION ITEMS

Year 1

Name: _____ Class: _____

Use this form to record one or two items that you can take action upon that are inspired by the presentations and courses. Your completed Action Items form will then serve as a follow-up "TO DO" list for when you return to your venue.

101 Labor Relations

102 Event Management

103 Employee Attraction to Engagement (HR1)

104 Booking & Scheduling

105 In House vs Contract Services

106 Venue & Event Security

107 Financial Management I

108 Technology

109 Marketing, Advertising & Public Relations

110 Food Service Management I

111 The Emerging Leader

112 Crowd Management

113 Transportation & Parking Management

114 Venue Operations

115 Stage Operations

116 Ticketing

117 Accessibility

118 Sustainability

119 The Customer Experience

Sector Town Hall/Hot Topic Discussions

GENERAL NOTES
